

Community Outreach Events Request Form

The Fulton County Board of Health participates in community outreach events throughout Fulton County to raise awareness on various health issues and raise awareness on health services available through the Board of Health. The BOH's participation in community outreach events is contingent on the availability of staff and resources to provide the requested services.

Instructions:

Please complete and submit this form at least two (2) months prior to the event date. We will acknowledge the request within one (1) week of receipt. We will contact you to confirm or decline participation no later than one month before the event.

Please type or print clearly

Community Outreach Event Information	
Planning Organization: _____	
Event Name: _____	
Event Date(s): _____	
Event Start Time: _____	Event End Time: _____
Set-up Time: _____	
Location Name: _____	
Address : _____	
City: _____	Zip Code: _____
Fulton County Commission District?: _____	
Is this the first time you have sponsored this event? Yes ___ No ___ # of Times _____	
Will event be held indoors or outdoors? Indoors _____ Outdoors _____	
Expected Number of Attendees: _____	
Description of Event (purpose, target audience): _____ _____	
Services Requested: _____ _____	
List of other vendors _____ _____	
Requestor Information	
Contact Name(s) _____	
Contact Phone Number: _____	
Contact E-Mail: _____	
Fax Number: _____	
Agency Request(s):	
Will tables and chairs be provided for participating vendors? Yes ___ No ___	
Office Use Only	
Date Received: _____	
Sending Representative _____ Sending Educational Materials _____ Not Participating _____	